Technical RFQ template

Complete one line per item and send it with your drawing. This is the information needed to return a price instead of a question.

Part 1 - Company and delivery

Field	Your entry
Company name	
Contact person and role	
Business email	
Phone / WhatsApp	
Destination country and port	
Required Incoterm (EXW / FOB / CIF / DDP)	
Target delivery date	
Annual volume, if different from this order	

Part 2 - Item specification (repeat for each item)

Field	Item 1	Item 2	Item 3
Product / standard (e.g. DIN 933)			
Size and thread (e.g. M16 x 60, coarse)			
Property class or material (e.g. 8.8 / A4-80)			
Surface finish (e.g. HDG to ISO 1461)			
Quantity (pcs / kg / cartons)			
Tolerance class, if not standard			
Head marking required			
Drawing reference / revision			

Part 3 - Documentation and packing

Item	Yes	No	Notes
EN 10204 3.1 mill test certificate			
Dimensional inspection report			
Coating thickness / salt spray report			
De-embrittlement record (10.9 / 12.9)			
Third-party inspection (SGS / BV / TUV)			
Declaration of Performance (EN 15048 / 14399)			
RoHS / REACH substance declaration			
Custom packing, labels or bar codes			
Fumigation certificate for wood packing			

Part 4 - Application (helps us advise, not just quote)

End use and environment (indoor / outdoor / coastal / chemical / high temperature):

Load and torque requirements, if defined:

Assembly or joint standard the part must satisfy:

Any previous supplier issue you are trying to avoid:

> Send the completed sheet to rfq@yitorch.com, or upload it through www.yitorch.com/contact. Quotation within 48 hours, including MOQ, lead time, packing data and the document list the order will carry.